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| JOB TITLE | Law Enforcement Officer |
| INSTITUTION | GIABA |
| GRADE | P1/P2/P3 |
| ANNUAL SALARY | UA 32,123.20 USD 50,683.98 |
| | UA 37,674.89 USD 59,443.44 |
| | UA 43,414.62 USD 68,499.59 |
| DIRECTORATE | EVALUATION AND COMPLIANCE |
| DIVISION | LAW ENFORCEMENT |
| UNIT | LAW ENFORCEMENT |
| LINE SUPERVISOR | PRINCIPAL OFFICER, LAW ENFORCEMENT |
| SUPERVISING | NONE |
| DURATION | PERMANENT |
| DUTY STATION | DAKAR, SENEGAL |

CLOSING DATE: 11 /05/2022

- **Applications should send to: b26lawenfgiaba@ecowas.int**

- **ROLE OVERVIEW**

Under the supervision of the Principal Officer, Law Enforcement, shall be responsible for following functions.

- **ROLE AND RESPONSABILITIES**

- Provide support role and participate fully in GIABA mutual evaluation exercises and draft reports on sections of the mutual evaluation reports (MERS) covering relevant FATF Recommendations and Immediate Outcomes;
- Provide support roles in the organization of GIABA assessors training; pre-assessment training; training on FATF Standards and Methodology organized for Member States;
- Analyze follow up reports by Member States;
- Provide inputs and/or participate in the assessment of money laundering and terrorist financing risks;
- Undertake the identification, design and implementation of capacity building activities relevant to law enforcement;
- Provide support role in the organization of capacity building activities on law enforcement actions for relevant stakeholders in member States;

- Assist in the development and revision AML/CFT operational framework of member States at national, supra-national and regional levels relating to law enforcement;
- Provide inputs into revision of FATF Standards; Methodology; Guidance and Best Practice papers; Universal ME Procedures; and GIABA ME Processes and Procedure and other instruments for the purpose of improving the AML/CFT compliance by Member States;
- Provide inputs in the production of draft reports for GIABA Statutory meetings (Technical Commission/Plenary; GMC and any other fora);
- Provide the inputs into GIABA Annual reports, Strategic Plans; Annual Work Plan or any other relevant publications of GIABA and/or Members of the AML/CFT Global Network;
- Support in the liaison with relevant law enforcement agencies including anti-graft institutions in member States in carrying out the work of GIABA, including providing training and other capacity building measures to ensure effective compliance with AML/CFT standards;
- Provide inputs for the development of AML/CFT policies in accordance with the FATF Standards.
- Participate in the technical assistance needs assessments of Member States in the area of Law enforcement issues relating to AML/CFT compliance;
- Perform any other functions as maybe assigned from time to time

ACADEMIC QUALIFICATIONS AND EXPERIENCE

- Bachelor's degree from a renowned university in security, criminology, law, social sciences or any other field relevant to the position;
- 2 years of progressively responsible experience in AML/CFT monitoring and compliance issues
- Knowledge of theories, concepts and approaches relevant to drug law enforcement/criminology /criminal justice;
- Excellent knowledge and understanding of theories, concepts and approaches relevant to organized crime, illicit trafficking, drug demand reduction, etc.;
- Knowledge of relevant regulations and rules of ECOWAS, as well as of applicable jurisprudence; legal and administrative expertise to analyzing a diverse range of issues and problems, including in the context of the disciplinary process, and to develop innovative and creative solutions and to litigate employment-related matters
- Good Knowledge and understanding of the relevant aspects of money laundering, combating terrorism financing (AML/CFT), proceeds of crime,
- Knowledge of law enforcement actions relating to AML/CFT measures;
- Knowledge and understanding of wide range of investigative techniques for investigating money laundering and terrorist financing;
- Familiarity with financial investigation of predicate offences of money laundering;
- Knowledge and understanding of relevant AML/CFT international instruments, including FATF Standards, FATF Methodology, United Nations Security Resolutions and Conventions relating to money laundering and the financing of terrorism;
- Experience in capacity building at national and/or regional level;

Age Limit

To be at least 24 years and less than 50 years old. This age limit does not apply to internal candidates

ECOWAS KEY COMPETENCIES

- Ability to motivate self and/or others to engage in and successfully complete task at hand;
- Demonstrated experience leading conversations that will either provide participants with new information, ideas or awareness or elicit feedback;
- Ability to positively influence co-workers when faced with challenges and work problems to help trigger solutions and build confidence;
- Ability to respect chain of command in an appropriate manner;
- Ability to lead in the management of own career and performance and to seek assistance/coaching when required.
- Well-developed client service skills including a positive attitude, creative thinking skills, good work ethic, teamwork experience, time management skills, flexibility;
- Ability to take initiative to resolve problems and improve quality and/or quantity of work by identifying alternative solutions and discussing appropriateness/approach with supervisor;
- Strong desire to help others and capacity to empathize to generate mutual understanding;
- Ability to work as part of a team in supporting and addressing the needs of clients and stakeholders;
- Ability to multitask and to meet client service/stakeholder management standards and objectives of pertinence to assigned responsibilities.
- Ability to perceive the moods and feelings of others from various cultural backgrounds, and to understand interests, needs, and perspectives so as to prevent/address misunderstandings and complaints;
- Well-developed ability to relate well with people from varied backgrounds and sound understanding of diverse cultural differences especially within west Africa;
- Ability to listen attentively to people's ideas, requests and concerns and to understand and internalize the need for diversity management in every day workplace practices;
- Ability and responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work;
- Ability to factor in diversity when providing services, responding to requests, recognizing and releasing preconceived notions and stereotypical views of certain groups and individuals.
- Basic understanding of the ECOWAS organization mandate and its functions;
- Ability to explain the ECOWAS programs and projects relevant to tasks and demonstrated understanding of data used by the department/institution/agency, including knowing where data resides in the system, the ability to see how the data in the system interrelates and how data entries and changes may impact data in other parts of the system.

- Knowledge of ECOWAS routine procedures and practices as it relates to assigned responsibilities;
- Ability to apply ECOWAS standards in emailing, reporting, correspondence, etc. and to accept and implement changes as directed.
- Excellent numeracy skills with the ability to collect, collate, classify and summarize data systematically.
- Demonstrated ability to assist in conducting primary and secondary research activities in accordance with instructions and/or best practices in research techniques (e.g. interviews, tests, desk research);
- Ability to identify inconsistencies in reasoning and to articulate findings clearly;
- Ability to use creativity and initiative in the generation of alternative solutions to a problem;
- Ability to gather, analyze and arrange information in a logical sequence.
- Ability to provide useful feedback when asked and to use feedback constructively when given;
- Demonstrated ability to use computers with superior word-processing skills and proficiency in the use of data base (e.g. access), spreadsheets (e.g. excel), inter/intranet, email and social media;
- Tact, diplomacy and well-developed interpersonal skills;
- Ability to write accurate, clear and well-organized text;
- Proficiency in information communication technologies(ICT);
- Fluency in oral and written expressions in one of the ECOWAS official languages of the Community (English, French & Portuguese). Knowledge of an additional one will be an added advantage.
- Well established time management skills with the ability to make well considered/reasoned decisions regarding own work and to follow them through;
- Ability to use action planning skills, set priorities, develop work goals and identify the steps needed to achieve goals of relevance to own work area;
- Ability to work well and meet objectives of tasks when under pressure or when exposed to uncertainties, challenges and/or changing work environments;
- Ability to understand and contribute to team/work unit goals and plans as well as to collective decision-making.